

**CLEAR CREEK FIRE AUTHORITY
MINUTES MARCH 10, 2010**

The Clear Creek Fire Authority met in regular session on March 10, 2010 at Station 1 in Dumont. The meeting was called to order at 1900. The following were in attendance:

BOARD OF DIRECTORS

Craig Abrahamson	Georgetown Representative
John Curtis	Idaho Springs Representative
Tim Vogel	ESD Representative
Joan Drury	ESD Representative
Gene Day	Idaho Springs Representative
Wendy Koch	Empire Representative
Lee Behrens	Georgetown Representative
Scott Shafer	Silver Plume Representative

Absent

Others in Attendance

Kelly Babeon	Fire Chief
Mark Abrahamson	Deputy Chief
Peter Werlin	Captain
Jeremy Jones	Captain
Joleen Swanson	

GENE DAY MADE A MOTION TO APPROVE THE AGENDA AS AMENDED – The motion was seconded and carried unanimously.

LEE BEHRENS MADE A MOTION TO APPROVE THE MINUTES OF FEBRUARY 10, 2010 – The motion was seconded and carried unanimously.

LEE BEHRENS MADE A MOTION TO APPROVE THE MINUTES OF FEBRUARY 15, 2010 – The motion was seconded and carried unanimously.

GENE DAY MADE A MOTION TO APPROVE THE BILLS AND CHECK DETAIL OF MARCH 10, 2010 – The motion was seconded and carried unanimously.

CRAIG ABRAHAMSON MADE A MOTION TO ACCEPT THE FINANCIAL REPORT FOR FEBRUARY 28, 2010 – The motion was seconded and carried unanimously.

NEW STATION 7 UPDATE – Kelly Babeon stated that the rough electrical and plumbing are being done. He also stated that the roof is complete, the exterior doors and windows are in, the bay doors are up, and the final stages of the heating system are underway. Kelly informed the Board that we received \$118,000 of grant money and we are still under budget with the project.

STATION 1A – Kelly Babeon stated that we have vacated the office space and turned the keys over to Road and Bridge. He stated that the storage unit, a ladder truck and Engine 4 are still there.

OPEN HOUSE – Tim Vogel reminded the Board of the recent request to postpone the Open House. Tim stated that he would like to see the current projects on Station 1 completed prior to scheduling an Open House.

IDAHO SPRINGS – JOINT FACILITY DISCUSSION – John Curtis informed the Board that CDOT has offered Idaho Springs a lease/purchase option for the property on Hwy 103 across from the Middle School. He stated that some of the Council members don't feel like the City can afford it and the others are interested but would like to see the costs. The Capital Committee (Tim Vogel, Joan Drury, John Curtis, Kelly Babeon and Mark Abrahamson) agreed to meet before the next regular meeting. The Board agreed to discuss this again at the next regular meeting.

WENDY KOCH MADE A MOTION TO ENTER INTO EXECUTIVE SESSION FOR THE PURPOSE OF A PERSONNEL MATTER PURSUANT TO SECTION 24-6-402(4)(b), C.R.S. – The motion was seconded and carried unanimously.

The regular meeting reconvened at 7:50 p.m.

GENE DAY MADE A MOTION THAT JOLEEN SWANSON HAVE HER SALARY ADJUSTED BY 2% FOR COST OF LIVING AND AN ADDITIONAL 2% FOR MERITORIOUS PERFORMANCE FOR A TOTAL OF 4% TO BE RETROACTIVE TO JANUARY 1, 2010 – The motion was seconded and carried unanimously.

REPLACEMENT OF RESCUE 21 GENERATOR – Kelly Babeon requested \$11,238 to replace the power-take-off (PTO) generator on Rescue 21 that runs the lights for scene lighting and other assorted items.

CRAIG ABRAHAMSON MADE A MOTION TO APPROVE THE PURCHASE/INSTALLATION FOR A PTO DRIVEN GENERATOR FOR RESCUE 21 – The motion was seconded and carried unanimously

Tim Vogel informed the Board of the cost involved with holding our Monarch Center training sessions at the Easter Seals Camp will be an additional \$2,040.00.

CHIEF'S REPORT – Kelly Babeon informed the Board that the Infrasource truck has been moved out of the back lot.

Kelly stated that the bay door project for Station 1 has been advertised for 2 and he is going to call local contractors to ask them to bid on it.

Kelly passed out and explained the attached draft job descriptions for Assistant Chief, Captain, and Lieutenant. Kelly stated that he will be working on job descriptions for volunteers, probationary volunteers, and the Admin Assistant. The Board agreed to review these, email their comments to Kelly next week or two, and adopt them at the next Board meeting.

Kelly distributed the attached information for Board members from the Special District Association. Kelly stated that as soon as he gets copies of the Board Manual he will pass them out to the Board.

DEPUTY CHIEF'S REPORT – Mark Abrahamson stated that the cisterns have a new electrical box and MC Welding will cut the pipe within the week. Mark's goal is to have the tanks filled by the end of next week.

Mark stated that we have 8 new members doing a 4-week probationary class and we sent the veteran firefighters to a 4-week medical class.

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Gene Day expressed his concern over members who may have acted with haste last month and now regret their decision. Gene asked how are we going to deal with that?

Kelly asked for some discussion and input from the Board on this issue.

Peter Werlin expressed his concerns and suggested a six-month cooling-off/healing period.

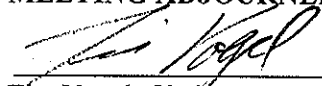
Tim Vogel stated that this is another reason why the Board needs a job description as to what our role is with this organization. He expressed his concerns with directing Kelly on how to deal with personnel issues of the people under him.

Craig stated that he agrees with Pete's suggestion. He stated that we're not much different than we were several weeks ago; we're not fixed yet.

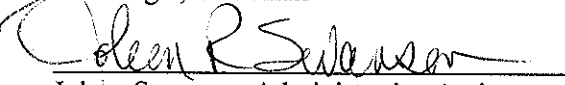
The Board agreed to make "Policy for Reacceptance of Resigned Members" an agenda item for the next meeting.

CRAIG ABRAHAMSON MADE A MOTION TO ADJOURN – The motion was seconded and carried unanimously.

MEETING ADJOURNED TO APRIL 14, 2010



Tim Vogel, Chairman



Joleen Swanson, Administrative Assistant